

Appendix 7. Jackmans Community Association

=Document Control:

Version	Issue Date	Changes
1.0	NA	First Draft (BE)

Reference	CG-620			
Name of Organisation	Jackmans Community Association			
Organisation Type	Community Centre – Registered Charity			
Ward	Letchworth South East			
Project Type	Refurbishment			
Green option considered?	N/A			
NHC Councillor involvement that may constitute a conflict of interest	The below Cllrs are Committee Members for Jackmans Community Association: Cllr Sadie Billing Cllr Mick Debenham Cllr Tamsin Thomas			
Previous financial support within six years	Letchworth Community Forum: March 2026 - £990 towards community event			
Documentation reviewed and approved*	Safeguarding	Yes	Accounts	Yes
	Demonstrates clear governance	Yes		
Total applied for	£1,987	Total project cost	£12,550	
Officer Summary				
Jackmans Community Centre has been at the heart of the estate since 1970, offering a vibrant mix of activities for all ages.				
Jackmans Community Association (JCA) are looking to temporarily close the Community Centre for a two-week period at the beginning of January to carry out a full rebrand and refurbishment project. This will provide the opportunity to refresh the centre's identity, including changing its name, redecorating key areas, updating furniture, and improving the appearance of the building. The aim of the project is to create a more modern, welcoming, and inclusive environment that better reflects the needs of the community. By investing in the centre, they hope to encourage more people to use the facilities, increase community engagement, and provide a space that residents feel proud to visit. Funding from this grant would go towards replacing their back gate which will cost £6,777. The option they have chosen will provide the best security for the building and staff. Only staff will be able to open the gate, and it will be wired into their fire alarm system. Other elements of this project, which includes door signage, tile replacement and disabled door access, will be funded through fundraising, £1,800 from the Letchworth Heritage Foundation and contribution from JCA. The temporary closure will allow the work to be completed safely and efficiently, minimising disruption in the long term. Once reopened, the refreshed centre will offer a more inviting atmosphere, helping to strengthen community connections and support future activities and events.				

*Funding will only be released on receipt and approval of all supporting documentation